7:30 to 8:15 a.m. Check-In at Orientation Headquarters and Coffee.............................................................Heritage Hall, University Center (UC)
Welcome to Summer Orientation! Enjoy a cup of coffee and prepare for your day. Also during this timeframe, families and guests can purchase lunch meal tickets for $8.25 from the UC Ticket Booth.
Should you have any questions throughout the day, please stop by Orientation Headquarters, located at the Orientation Check-In area. We are happy to assist you!

8:30 to 8:45 a.m. Welcome and Overview of the Day......................................................................................Hawkins Arena, UC
We’re glad you’re here! Members of the Mercer community will welcome you and outline today’s schedule.

8:45 to 12:15 p.m. Siblings Program..................................................................................Departs from Hawkins Arena Floor, UC
Mercer siblings under the age of 12 are invited to join the Peer Advisors (PAs) for a morning of fun in Penfield Hall Large Room, located on Cruz Plaza. Families should pick up siblings at 12:15 p.m. from the Orientation Headquarters station in the UC’s Heritage Hall.

9:00 to 10:15 a.m. Meetings with Deans.......................................................................................................Locations Listed Below
Students and families meet with a representative from their college or school to discuss academic requirements and learn more about the career of a Mercer student. See pg. 3 of the Bear Facts.
COLLEGE OF LIBERAL ARTS: Willingham Auditorium
STETSON SCHOOL OF BUSINESS & ECONOMICS: Stetson Hall, Room 251
SCHOOL OF ENGINEERING: Science & Engineering Building, Room 110
TIFT COLLEGE OF EDUCATION: Stetson Hall, Room 158
TOWNSEND SCHOOL OF MUSIC: Newton Chapel Sanctuary
COLLEGE OF HEALTH PROFESSIONS: Stetson Hall, Room 241

10:30 to 11:30 a.m. Placement Exams.............................................................................................................Farmer’s Market, UC
If you have been advised during your Dean’s meeting to take either or both exams, please plan to do so this morning or afternoon. See pg. 3 of the Bear Facts.
MATH PLACEMENT EXAM: Stetson Hall, Lab 238
FOREIGN LANGUAGE PLACEMENT EXAM: Stetson Hall, Labs 133 & 135

10:30 to 12:15 p.m. Making Mercer Connections..............................................................................................Farmer’s Market, UC
Join the PAs, your classmates, and members of the Mercer community for an interactive session designed to help you establish connections on campus.

10:30 to 4:00 p.m. Academic Advising Appointments Begin................................................................................Your Advisor’s Office
You will receive an advising time to meet with an academic advisor during orientation (see pg. 3 of the Bear Facts). As your advising time nears, a PA will help you find the advisor’s office. You’ll have the opportunity to review your Fall 2018 course schedule and adjust accordingly. Note: Schedules can be adjusted in July once AP scores are received by the Registrar’s Office.

10:30 to 11:10 a.m. Surviving Your Student’s First Year................................................................................Willingham Auditorium
This session is designed for families and guests to address transition issues related to sending your student to college.

11:10 to 11:30 a.m. Mid-Morning Break.........................................................................................................Willingham Auditorium
Review your notes from the sessions, learn more about Bear Mail, and prepare for your final morning workshop.

11:30 to 12:15 p.m. Student Health and Safety Panel.......................................................................................Willingham Auditorium
Join representatives from the Division of Student Affairs, Counseling and Psychological Services (CAPS), Student Health Center (SHC), Title IX, and Mercer Police to discuss the support systems in place that prioritize student health and safety. See pg. 5 of the Bear Facts.
12:15 to 1:00 p.m. Lunch..................................................................................................................UC
 Redeem your "Bear Bucks" meal ticket with a catering staff member for a boxed lunch in the UC. Feel free to find seating in the UC's Food Court, Farmer’s Market, or Presidents Dining Room (PDR).

Use this time to plan the remainder of your Orientation day. Remember: If you desire to attend the Residence Hall Information Session & Tours, reserve your time at Orientation Headquarters during lunch.

1:00-1:30 & 1:30-2:00 p.m. Your First Year at Mercer.............................................................................Presidents Dining Room (PDR), UC
 Prepare for your next steps this summer, Opening Day, and Bear Beginnings weekend festivities. Learn more about the year ahead and how you’ll use the Orangeprint, a four-year blueprint for your Mercer experience.

1:00 to 4:00 p.m. Residence Hall Information Session & Tours.........................................................Penfield Hall Large Room
 Join the Office of Housing and Residence Life for a brief presentation explaining the online room selection process that students complete in July to select their housing location for the fall semester. Following this presentation, groups depart from Penfield Hall to view first-year residence hall options. See pg. 9 of the Bear Facts.

Available timeframes for the Residence Hall Information Session & Tours are: 1:00-2:00 p.m. | 1:30-2:30 p.m. | 2:00-3:00 p.m. | 2:30-3:30 p.m. | 3:00-4:00 p.m.

1:00 p.m. to 5:00 p.m. Campus Business.......................................................................................Throughout Campus
 Campus offices are available throughout the afternoon to answer questions and provide further information that aids in your transition to Mercer.

1:30 p.m. to 3:30 p.m. Placement Exams......................................................................................Locations Listed Below
 If you have been advised to take placement exams, please do so today.
 See pg. 4 of the Bear Facts.
 MATH PLACEMENT EXAM: Stetson Hall, Lab 238
 FOREIGN LANGUAGE PLACEMENT EXAM: Stetson Hall, Lab 135

1:30-2:00 & 2:30-3:00 p.m. Pre-Health Program Information......................................................Farmer’s Market, UC
 If you are interested in pursuing any of Mercer’s pre-health programs, learn more about your track’s requirements in your first year. See pg. 4 of the Bear Facts.

1:30 to 3:30 p.m. Campus Tours..................................................................................................Depart from Ticket Booth, UC
 After you’ve received your fall course schedule in your advising appointment, PAs will depart every thirty minutes to walk you through your schedule and classroom buildings for the fall semester. Please note: The last tour leaves at 3:00 p.m.

2:00 to 4:00 p.m. Campus Resource Fair......................................................................................Heritage Hall, UC
 Interact with resources from across campus. Remember to turn in your Immunization Form to the Student Health Center (SHC) table and your Student Records Release Authorization (FERPA form) to the Registrar’s table. Pick up your Bear Card (if pre-printed) and your MU Box number from the Auxiliary Services: Bear Card and Mail Services table.

2:00 to 4:00 p.m. Bear Card Production & Distribution...............................................................Mail Services Office, UC
 Students who haven’t previously received a Bear Card nor uploaded a photo for pre-printing can have their Bear Card printed today in Mail Services.

2:00 to 4:00 p.m. Relaxation Station.........................................................................................Presidents Dining Room (PDR), UC
 Soak up a few moments of rest before you depart for home. Families can also hand in their Bear Mail to the Family Corner inside the Presidents Dining Room.

As You ‘Bear’ly Goodbye.....................................................................................................Orientation Headquarters, UC
 Enjoy an afternoon treat with the PAs and clarify any remaining questions with Orientation Headquarters.
 Your orientation day may be complete but this is ‘bear’ly goodbye— we’ll see you for Opening Day: Saturday, August 18!

FOLLOW ORIENTATION ON SOCIAL MEDIA
#MUORIENTATION
YOUR ADVISING APPOINTMENT

REVIEWING YOUR SCHEDULE
While at Summer Orientation, you meet one-on-one with an academic advisor from your academic college or school. Navigate this advising appointment independently as an opportunity to take ownership of your academic experience. Mercer typically receives official AP scores in July and adds these scores to students' records upon receipt. Adjustments to students' class schedules are made based on course credit awarded for acceptable scores. You will have the opportunity to finalize your fall course schedule with your advisor at Bear Beginnings in August.

PLACEMENT EXAMS

FOREIGN LANGUAGE
If you studied a particular language for two or more years and wish to exempt your college or school's foreign language requirement or desire to continue studying this language, take the foreign language placement exam at Summer Orientation or Bear Beginnings. The placement exam takes approximately thirty minutes and consists of multiple choice, reading, grammar, and vocabulary questions. Note: The School of Engineering, Tift College of Education, and the College of Health Professions do not have a foreign language requirement. If you desire to start a new foreign language in college, you do not need to complete the placement exam.

MATH
If your math index is 979 or below and your anticipated major or track requires calculus or chemistry, take the thirty minute math placement exam at Summer Orientation or Bear Beginnings to determine your level of math readiness.
If you had a 504 Plan or IEP in high school or currently have a severe and/or chronic medical, sensory, or psychological disorder that requires accommodations in the classroom, with testing, or for campus housing, you must contact ACCESS to submit your request for accommodations. Contact ACCESS if you have a mobility impairment and are concerned about access to classrooms or housing. Disability Verification Forms, the Process Overview, Student Responsibilities, and Mercer’s ADAAA/504 policies and procedures can be found on the ACCESS website.

Additional resources for students who plan to attend professional or graduate school for one of the health professions after completing their undergraduate studies. Dr. Carol Bokros within Academic and Advising Services offers track handbooks, workshops, guest speakers, and information through e-mails, Canvas, and social media.

You will receive your track’s handbook and narrated orientation powerpoint via e-mail in August. Be sure to read your track handbook and watch the orientation powerpoint before making an appointment with Dr. Bokros!
Mercer Police officers are certified by the state of Georgia and act as the protective arm of Mercer University. Please program their telephone number into your phone in case you need to reach them quickly. Officers are always on duty to ensure Mercer is a safe place for students, faculty, staff, visitors, and their property. Mercer Police is also responsible for parking and traffic enforcement. Remember to get your free parking decal when you begin class this fall.

Housing and Residence Life supports students while they live in the residence halls, promoting the development of close relationships with diverse individuals while enhancing student leadership skills and personal responsibility. Residence halls are staffed by Resident Assistants (RAs) who live on each floor.

The Student Health Center (SHC) provides health services for all Mercer students, regardless of insurance coverage. The SHC is considered the primary healthcare provider for students who have the school insurance. Students with this insurance should contact Student Health if appointments or referrals are needed, prior to seeking other medical attention unless after hours or in cases of emergency.

Hours of Operation:
Fall and Spring Semesters: 8 a.m. til 5 p.m., Monday-Friday

SHC provides various healthcare services including acute illness and injuries, allergy injections, immunizations, women’s health, and health education. Some students may be referred out—depending on the illness/injury—at the discretion of the SHC staff. All visits to the SHC are confidential. No information is released without the consent of the student.

SHC does not provide medical excuses for missed classes, exams, or assignments. In the event that a student needs to miss class, the SHC recommends that the student notify professors directly, prior to the absence.

To ensure Mercer is making every effort to fully address the issues of sexual assault and other forms of sexual violence, our Title IX Coordinator partners with other resources to promote a healthier and safer campus environment for everyone.

First-year students are required to complete the MANDATORY EverFi: Understanding Sexual Assault for Undergraduates online course as a way to approach the interconnected issues of substance abuse, sexual violence, and unhealthy relationships through a variety of realistic scenarios and guided self-reflection.

The online course should be completed no later than Wednesday, August 1, 2018, in preparation for the fall semester and joining the Mercer community.
IMPORTANT DATES
FALL 2018 ACADEMIC CALENDAR
as published by the Registrar’s Office
registrar.mercer.edu/macon/calendars

- BEAR BEGINNINGS, your fall orientation: August 18-20
- FIRST DAY OF CLASS: Tuesday, August 21
- LAST DAY FOR DROP/ADD: Friday, August 24
- LABOR DAY HOLIDAY: Monday, September 3
- FALL BREAK: October 11-12
- MIDTERM: Friday, October 12
- THANKSGIVING BREAK: November 21-23
- LAST DAY OF FALL CLASSES: Friday, December 7
- FINAL EXAMS: December 10-15

IMPORTANT INFORMATION
STUDENT HEALTH INSURANCE
studentplan.corehealthbenefits.com/mercer
CORE Management Resources
(p) 888.741.2673 (CORE)

Mercer University’s Student Health Insurance Program (MUSHIP) is a comprehensive student health coverage plan available each semester of student enrollment.

For students under 24 years of age, the cost of coverage is $947/semester.

Student Health Insurance Program Highlights Include:
- Primary Care Provider: Mercer Medicine (on-campus)
- Low deductibles - $400 person in-network
- Inpatient/outpatient/office visits include $25 co-pays
- Prescription drug card provided: applicable co-pays apply

IMPORTANT DOCUMENTS
STUDENT RECORDS RELEASE AUTHORIZATION (FERPA FORM)
to the Registrar’s Office
registrar.mercer.edu
registrar@mercer.edu
(p) 478.301.2680 | (f) 478.301.2455

The Family Educational Rights and Privacy Act (FERPA) was enacted to give students access to their education records and to protect their privacy. Unless a student is documented as legally dependent, the University is prohibited by FERPA from releasing student account information to a parent or guardian or other unauthorized third party without the student’s consent. Students who wish to grant access to an authorized individual should complete and submit the Student Records Release Authorization to the Registrar’s Office before the University can discuss any academic and/or financial information with a parent or guardian.

IMMUNIZATION FORM
to the Student Health Center (SHC)
shc.mercer.edu/macon
shcmacon@mercer.edu
Located in the Medical School Building, first floor
(p) 478.301.2696 | (f) 478.301.2116

The Immunization Form is required for all students. It must be completed and signed by the student and returned to the SHC along with an official copy of the student’s immunization (vaccine) record. All documents should be turned in before the semester classes begin. Students are encouraged to keep a copy of the documents for their personal records.

The form must be returned to the SHC. This may be done in person, via e-mail, mail, or fax (all are listed on the form). To obtain a copy of the immunization form, go to shc.mercer.edu for Macon campus and click on the “Immunization” link.

STUDENT HEALTH INSURANCE WAIVER
bursar.mercer.edu/studentinsurance

All students are required to have health insurance coverage and are billed for the cost of CORE health insurance coverage based on age-banding. If you already have coverage under another policy and do not want to pay for the University-approved health coverage, you must complete the health insurance waiver process by September 7, 2018. The waiver process for the fall semester becomes available in early July. Once your waiver has been submitted and approved, your charge is removed.
TAKING CARE OF THE BEAR

NECESSITIES

BURSAR’S OFFICE
bursar.mercer.edu
bursar@mercer.edu
Located in Ryals Hall
(p) 478.301.1111

TUITION
The Office of the Bursar handles online payment plans, Bear Card transfers, and tuition bills for all Mercer students. Your bill, authorized payer information, and direct deposit options can be located in your MyMercer portal under the link “Manage My Account.”

Bills will become available approximately 30 days before the start of the semester. Bill notifications will be e-mailed to your Mercer e-mail address at that time. Your account balance is due by the first day of class.

PAYMENT PLANS
paymentplans@mercer.edu
(p) 478.301.2662

Mercer University offers you the option to spread out payment of your direct charges over multiple months. Plan benefits include easy online enrollment, flexible payment options, and no interest charges.

Two Available Payment Methods:
• Electronic check or check in-hand (no fee)
• Credit/debit card (additional fee assessed)

Applicable Fees:
• $40-$50 enrollment fee per semester, based on plan
• $30 returned payment fee if payment is returned

If the down payment or enrollment fee is returned for any reason, the payment plan agreement is terminated.

Steps To Enroll:
• Login to MyMercer portal
• “Manage My Account”
• “Set Up a Payment Plan” and follow the steps on the screen

AUTHORIZED PAYER
If you would like your parents/sponsors to have access to your bill and/or make payments on your account, please enroll them as authorized payers. To do so, login to your MyMercer portal and choose “Manage My Account.” Select “Add an Authorized Payer” from the home screen and follow the steps to complete the enrollment. Parents/sponsors must confirm their account and complete the registration process before they earn access to view your account and make payments.

FINANCIAL NOTES

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AUTHORIZED PAYER
If you would like your parents/sponsors to have access to your bill and/or make payments on your account, please enroll them as authorized payers. To do so, login to your MyMercer portal and choose “Manage My Account.” Select “Add an Authorized Payer” from the home screen and follow the steps to complete the enrollment. Parents/sponsors must confirm their account and complete the registration process before they earn access to view your account and make payments.

PAYMENT PLAN ENROLLMENT
Payment plans are available through MyMercer beginning mid-July for the fall semester. You should enroll in a payment plan prior to the first day of class.
MAKING THE MOST OF CAMPUS SERVICES

FEED THE BEAR
DINING SERVICES
mercerdining.com
campusdish@mercer.edu
Located in the Connell Student Center
(p) 478.301.2925

Meal Memberships are available to all students. Each Meal Membership comes with a predetermined balance of Dining Dollars between $50 and $400. These are also loaded onto your Bear Card. The minimum Meal Membership required is determined according to completed hours as stated in both the Housing and Meal Membership contract. Students with a First-Year (0-29 hours), Sophomore (30-59 hours), and Junior (60-89 hours) academic status are required to purchase a meal plan REGARDLESS OF CAMPUS HOUSING– including the Lofts and apartments. Students under 30 credit hours are auto-assigned the Unlimited PLUS meal membership. As long as the student is officially registered for class, the contract is binding for the entire academic year, unless a change in class level occurs or the student is officially released from their housing contract. Should either occur, the student must submit a ‘Request to Change Meal Membership’ form to Auxiliary Services for approval.

AUXILIARY SERVICES
auxiliary.mercer.edu
auxserv@mercer.edu
(p) 478.301.2741

 Auxiliary Services provides students with their Bear Card, manages Bear Bucks accounts and Meal Memberships, oversees campus dining locations, and coordinates Mail and Document Services.

WELLS FARGO AND BEAR CARDS
Wells Fargo: Mulberry Street Branch
(p) 478.750.2021

Bear Cards can be linked to your FREE Wells Fargo Student Checking account. Students can enjoy several banking conveniences both on and off campus.

MAIL SERVICES
maconmail@mercer.edu
Located in the University Center
(p) 478.301.2020

All students have a Mercer University post office box to receive mail from places both on and off campus. Students are notified of packages ready for pick up from the University Center via e-mail. Mail Services also does USPS services (including stamps), UPS shipping, and FedEx shipping. Mail can be sent to you at the following address:

YOUR NAME
YOUR MU BOX #
1501 Mercer University Dr.
Macon, GA 31207

DOCUMENT SERVICES
maconcopy@mercer.edu
(p) 478.301.2679

Document Services can provide black and white copying, color copying, wide format/oversized printing, banner printing, laminating, binding, folding, scanning, and faxing.

OFFICE OF STUDENT EMPLOYMENT (OSE)
mercer.edu/studentemployment
Located in the Breezeway, Connell Student Center
(p) 478.301.2670 | (f) 478.301.2671

OSE is dedicated to assisting students with part-time employment opportunities. Browse the online job board and register for JobMail to receive an e-mail each time an employer submits a job post. Apply to positions following the instructions and keep a log of positions for which you’ve applied and who you should contact for more information. To complete the new hire process, students will need to provide proof of identity and authorization to work (as outlined on the Federal I-9 form) to OSE.
INFORMATION TECHNOLOGY (IT) HELP DESK

it.mercer.edu
helpdesk@mercer.edu
Located in Tarver Library, second floor
(p) 478.301.7000

Information Technology (IT) supports, develops, and maintains the IT environment. Mercer IT can assist you with wired/wireless network access, computer recommendations, problem evaluation, and e-mail access.

MERCER E-MAIL ACCOUNT
mercerlive.mercer.edu

It is important that you check your Mercer e-mail account on a frequent and regular basis since time-sensitive and confidential information will be sent to this e-mail address while you are enrolled as a student. Visit the IT website to learn how to install your Mercer e-mail on a smartphone or device. **NOTE:** Your MyMercer, MercerLive e-mail, Canvas, wireless network, and on-campus computer passwords are all the same, so if one changes, all change.

MYMERCER
my.mercer.edu

MyMercer is a website that allows students to manage their schedules, view grades, manage financial aid, pay tuition, apply for campus housing, and much more.

CANVAS
canvas.mercer.edu

Canvas is an online course system that supports supplementary learning tools in an online environment. You can download course materials (e.g., course syllabi), view course announcements, review course calendars, track grades, or participate in online discussions.

ON-CAMPUS HOUSING & RESIDENCE LIFE
residencelife.mercer.edu/macon
residencelife@mercer.edu
Located in the Connell Student Center, third floor
(p) 478.301.2687

After all orientations are complete, incoming students will be making their 2018-2019 housing assignment online. Access to the system will be based on the date Admissions received the enrollment deposit. A notification will be sent to the student’s Mercer e-mail stating the exact date and time of their access. **Students may select desired roommate(s) IF they have the roommate PIN and know the roommate’s full name to aid in the selection process.** Roommate PINs may be reset via MyMercer/Macon Housing if the student has forgotten their PIN. It is necessary to obtain this information prior to accessing the self-assign process. Once the assignment is made, the student will not be allowed back into the system to add a roommate. For this reason, it is important that the student be the one to complete the online room selection process.

FIRST-YEAR RESIDENCE HALLS ROOM DIMENSIONS
residencelife.mercer.edu/macon/halls

*Note: Not all rooms are the same. Some layouts may vary.*

<table>
<thead>
<tr>
<th>Hall</th>
<th>MEP, Boone Hall</th>
<th>MEP, Porter Hall</th>
<th>MEP, Dowell Hall</th>
<th>Roberts Hall</th>
</tr>
</thead>
<tbody>
<tr>
<td>Plunkett Hall</td>
<td>Bedrooms - 18’6” x 9’9”</td>
<td>Bedroom - 11’8” x 13’6”</td>
<td>Windows - 67.5” w x 64” h</td>
<td>Windows - 67.5” w x 64” h</td>
</tr>
<tr>
<td>Legacy Hall</td>
<td>Bedrooms - 16’10” x 14’2”</td>
<td>Bedrooms - 11’8” x 13’6”</td>
<td>Windows - 67.5” w x 64” h</td>
<td>Bedrooms - 12’10” x 15’6”</td>
</tr>
</tbody>
</table>

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COUNTDOWN TO YOUR OPENING DAY

SUMMER PREPARATIONS

SUMMER ESSAY CONTEST
aas.mercer.edu/summer-reading
academicservices@mercer.edu
(p) 478.301.2078

You are invited to submit an essay for the First-Year Student Summer Writing Award where a first-year student’s essay will be selected for its outstanding writing and reflection on the summer reading, *The Whisper of the River*. The winner will receive a Barnes & Noble Bookstore gift card, as well as have his or her name added to a plaque of past recipients. Essays are due Wednesday, July 25, 2018.

BEAR BEGINNINGS:
SATURDAY, AUG. 18 – MONDAY, AUG. 20
aas.mercer.edu/orientation-programs/bear-beginnings

Following the Opening Day festivities and Welcome Ceremony on Saturday afternoon, commuter students and families attend a Commuter Program. Residential students can wrap up any loose ends, eat dinner, and say goodbyes to families and guests. The *Bear Beginnings* program begins with the Check-In on Saturday evening. **Be sure to attend Check-In and Kick-Off to pick up your FREE Class of 2022 shirt for the class photo!**

*Bear Beginnings*, your MANDATORY three-day fall orientation program, is designed to help first-year students transition both academically and socially to life at Mercer. During *Bear Beginnings*, you will finalize your fall schedule, learn of various campus resources, gain an understanding of Mercer’s academic expectations, and attend social events. **Students also attend Bear Fair, a student involvement fair, on Monday!**

You will experience *Bear Beginnings* alongside your Peer Advisor (PA), orientation group (O-Group) of fellow first-year students, and academic advisor. Once *Bear Beginnings* is complete, you will remain connected with your PA, O-Group, and academic advisor through University 101 (UNV 101). UNV 101 is a 16-week, 1-credit hour course that discusses important topics, such as study skills, critical thinking, ethics, health, safety, and careers.

OPENING DAY:
SATURDAY, AUGUST 18
aas.mercer.edu/orientation-programs/opening-day
orientation@mercer.edu
(p) 478.301.4300

We hope that Opening Day is an exciting time for you and your family! **You will receive an August newsletter via e-mail, complete with your Opening Day Parking Pass and directions to your residence hall or Commuter Program.**

Residential Students: Label ALL boxes and bags with your name and room number! Due to traffic flow and the assistance of move-in volunteers, you are asked to move to campus during your assigned time frame:

**8:30 a.m. to 11:00 a.m.**
Legacy Hall’s Odd Room Numbers
Plunkett Hall’s Even Room Numbers
Porter Hall
Roberts Hall

**11:30 a.m. to 2:00 p.m.**
Boone Hall
Dowell Hall
Legacy Hall’s Even Room Numbers
Plunkett Hall’s Odd Room Numbers

REFRESHMENTS WITH TOBY
Come grab a snack with Toby, our beloved mascot, in the afternoon. Get a FREE photo and frame to commemorate your first day of college.

WELCOME CEREMONY
Following Refreshments with Toby, attend the Opening Day Welcome Ceremony in the UC’s Hawkins Arena. President Underwood and other speakers welcome you to campus and share Mercer traditions.
SUMMER CHECKLIST

1. **Hand In & Pick Up**
   - **Student Records Release Authorization (FERPA Form)**
     to the Registrar’s Office
     registrar@mercer.edu
   - **Immunization Form**
     to the Student Health Center (SHC)
     shcmacon@mercer.edu

2. **Submit Final HS & Any College, AP, or IB Transcripts**
   - **Office of Admissions**
     1501 Mercer University Drive, Macon, GA 31207
   - All students must have final transcripts on file with Admissions. The Registrar’s Office further reviews final transcripts for any college, AP, and/or IB coursework.

3. **Purchase Books**
   - **Mercer Bookstore**
     shopmercerbears.com
     Located in Mercer Village
     (p) 478.301.2945
   - Utilize the Barnes & Noble at Mercer University Bookstore to see about textbooks. Pick up a copy of *The Whisper of the River* for the Summer Reading and Essay Contest due July 25.

4. **Plan for Your Bill**
   - **Payment Options**
     bursar.mercer.edu | bursar@mercer.edu
     (p) 478.301.1111
   - Bills will be posted electronically to your MyMercer account approximately 30 days before the start of the semester. Check your Mercer e-mail for notifications. Your account balance is due by the first day of class. Find Payment Plan information online.

5. **Use Your Mercer Technology**
   - **Mercer E-mail**
     mercerlive.mercer.edu
     Mercer offices will communicate with you using this e-mail.
   - **MyMercer Account**
     my.mercer.edu
     Sign up for “Authorized Payer,” check your bill, and more.

6. **Prepare for Res Life**
   - **Housing and Residence Life**
     residencelife@mercer.edu
     (p) 478.301.2687
   - If you are a residential student, you will receive an e-mail from Housing and Residence Life with your exact date and time to complete your room assignment online. Make sure you know your roommate’s full name and PIN for the process. As you pack for campus, label ALL boxes and bags with your name and room!

7. **Discuss Health Insurance**
   - **Student Health Insurance & Waiver**
     bursar.mercer.edu/studentinsurance
   - If you already have coverage under another policy and do not want to pay for the University approved health coverage, complete the health insurance waiver process by September 7 (waiver for the fall semester opens early-July).

8. **Learn About Title IX**
   - **EverFi Online Course**
     TitleIX.mercer.edu
     TitleIX@mercer.edu
     (p) 478.301.2788
   - Check your Mercer e-mail for log-in information for your MANDATORY EverFi: Understanding Sexual Assault for Undergraduates course. This course takes fifty minutes to complete and must be submitted by August 1.

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**THE FIRST-YEAR BEAR FACTS**

Provided by the Office of Academic and Advising Services

aas.mercer.edu | academicservices@mercer.edu | (p) 478.301.2078